



# Western Upper Peninsula Health Department

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## JOB POSTING

### WESTERN U.P. HEALTH DEPARTMENT REGIONAL LABORATORY LABORATORY TECHNICIAN

Date:	March 24, 2021
Status:	Full-time
Classification:	Non-exempt
Bargaining Unit:	Non-bargaining
Location:	Regional Laboratory – Hancock
Reports to:	Laboratory Director
Deadline to Apply:	Until filled

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The Western Upper Peninsula Health Department Regional Laboratory is established to increase public health laboratory testing capacity in the State of Michigan. We are a small to medium volume laboratory, providing molecular diagnostic testing in the fields of Bacteriology, Virology, and Parasitology to identify sexually transmitted infections, respiratory infections, and the microbes that cause food-borne illness.

#### **POSITION SUMMARY:**

Under the supervision of the Laboratory Director, performs CLIA waived and moderate complexity laboratory testing on patient samples to help diagnose infections and diseases. Performs only those moderate complexity tests that are authorized by the laboratory director and require a degree of skill commensurate with the individual's education, training or experience, and technical abilities

**ESSENTIAL FUNCTIONS:**

1. Receipt of patient specimens (sample verification, patient identification and LIS entry).
2. Performs routine waived and moderate complexity clinical laboratory tests using automated and non-automated equipment.
3. Reviews and evaluates test results for accuracy and consistency with quality controls.
4. Recognizes and refers inconsistent test results, equipment malfunctions, and other unusual circumstances to the laboratory director.
5. Follows the laboratory's established corrective action policies and procedures whenever test systems are not within the laboratory's established acceptable levels of performance;
6. Communicates valid test results to submitting agencies and other authorized personnel.
7. Assures that laboratory instrumentation operates within manufacturers specifications by performing routine quality control checks, calibration and scheduled maintenance.
8. Maintains accurate records of tests conducted, results, data and patient tested including calculation of result from supplied data, obtained data and statistics for quality assurance. Assists with accreditation readiness activities.
9. Participates in the development and implementation of various quality assessment and quality improvement and regulatory agency activities, including proficiency testing, selection of data for quality assurance monitors, developing and adhering to safe work practices, and establishing competency assessments.
10. Maintains an up to date inventory of test reagents and laboratory supplies.
11. Complies with established departmental policies and procedures for patient confidentiality (HIPAA), regulatory compliance, quality assessment and improvement, safety, and infection control.

**JOB QUALIFICATIONS:**

Education: MLT or MLS/MT and ASCP board certification

Experience: a minimum of two years preferred

Required Skills:

1. Works independently while performing all phases of laboratory testing (pre-analytical, analytical, post-analytical).
2. Familiarity with laboratory information systems for logging patient information and reporting test results.
3. Proficient with automated testing platforms (Abbott Architect and BD Max, preferred)

4. Ability to troubleshoot problems with instrumentation, LIS and sample issues.
5. Excellent communication skills.
6. Well organized.
7. Maintains high standards of personal responsibility and integrity in the day to day operation of the WUPHD laboratory.

**WORK ENVIRONMENT AND HAZARDS:**

Western UP Health Department is a Biological Safety Level 2 laboratory that works with agents associated with human diseases that pose a moderate health hazard. Laboratory testing personnel conduct procedures that may cause infection from aerosols, splashes, or spills. Personnel working in BSL-2 labs are expected to take care to prevent injuries such as cuts and other breaches of the skin, as well as ingestion and mucous membrane exposures. Depending on activity, personnel are expected to wear appropriate personal protective equipment (PPE), including lab coats and gloves. Eye protection, masks or respirators and face shields can also be worn, as needed.

Personnel performing laboratory testing must have demonstrated competency in operating automated analytical instruments and supporting equipment (e.g. biological safety cabinet (BSC) and autoclave).

**SUPERVISES:** This position does not supervise any employees.

The statements in this job description are not intended and should not be construed to be an exhaustive list of all duties, responsibilities, skills, efforts, or working conditions associated with this job. They are intended to reflect principal job elements and describe the general nature and level of work performed by people assigned to the job.

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**TO APPLY:**

Interested individuals should send a letter of interest and CV/resume detailing their qualifications for the job to: Barbara Goodson [bgoodson@wuphd.org](mailto:bgoodson@wuphd.org).

[www.wuphd.org](http://www.wuphd.org)

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