Main Office | 540 Depot Street | Hancock, MI 49930 | 906.482.7382

303 Baraga Avenue L'Anse, MI 49946 906.524.6142 210 N. Moore Street Bessemer, MI 49911 906.667.0200

408 Copper Street Ontonagon, MI 49953 906.884.4485

# Environmental Health Request For Service Form Information

## **Key Information**

- Only complete applications will be accepted.
- Fees must be paid before appointments are made
- Submit copy of property survey (if available).
- Appointments are scheduled a minimum of two weeks from date application is received.
- Do not clear trees or bulldoze the site prior to the site evaluation.
- Site evaluations are valid for one (1) year.
- Once issued, permits are valid for two (2) years.
- Site evaluation reports are processed within ten (10) business days after the site visit.

# Applicant Responsibilities

- Contact MISS DIG to flag site for underground utilities prior to appointment. (72 hour notice) MISS DIG System, Inc. 1-800-482-7171
- Mark property lines or property corner markers.
- The applicant or representative shall be on-site during the appointment.
- Provide a backhoe (sewage system site evaluation).
- Provide a septage hauler on-site to pump septic tank during existing sewage system evaluations.
- Applicant is responsible for all fees associated with hiring a backhoe and septage hauler.

#### **Existing House** Vacant Land **Existing System Evaluation** Replacement Site Evaluation to Determine Site Suitability for Building Department On-site Sewage Approval for New House Well Sewage System and Water Supply or Building Addition Real Estate Transaction or Permit Fee Site Evaluation Fee Home Loan Evaluation \$310 Residential \$250 Site Evaluation Fee **DHHS** Evaluation Includes: Commercial \$300 Residential \$250 MDARD Evaluation For Site Evaluation Commercial \$300 Food Facility License Permit Backhoe Needed Final Inspection On-site. Backhoe Needed On-site. Water Samples <u>Fees</u> Applicant shall Well & Septic \$360 Applicant shall provide a provide. backhoe. Septic only \$250 Public Wells Well only \$310 Permit Fee <u>Permit Fee</u> Type II—\$375 Residential \$300 If Site is Approved Septage Pump Truck Type III—\$335 Includes Final Inspection <u>Permit Fees</u> Needed On-site to Subdivision or Sewage \$300 Commercial Fees Based pump septic tank. Condo—\$365 Well \$310 on GPD Flows Applicant shall provide.

WUPHD 2023 Fee Schedule for Sewage & Water Supply Programs:	WUPHD Fees
Sewage System Site Evaluation (residential)	\$250
Sewage System Site Evaluation (commercial)	\$300
Sewage System Conventional Construction Permit	\$300
Well Construction Permit ~ Residential Well (includes site evaluation for well)	\$310
Well Hydraulic Fracture Permit	\$125
Existing Sewage System Inspection	\$250
Existing Well System Inspection (includes water samples)	\$310
Existing Sewage and Water Supply System Inspection (includes water samples)	\$360
Sewage System Site Evaluation—Revisit for an Expired Site Evaluation	\$150
Septic Tank Only, Privy Permit, Composting Toilet Permit	\$150
Less than 24 hour notice of cancellation for confirmed appointments (applies to all services)	\$100

#### Environmental Health Division Information for the Site Evaluation Process

### Sewage System (New or Replacement)

- The applicant provides a backhoe at the property.
- Sanitarian uses the "Site Plan Layout" drawing you provide to determine if the site meets the requirements of the Code.
- The Sanitarian will ask the backhoe operator to dig two or more holes to a depth of six feet on either end of the proposed absorption system area.
- Sanitarian will evaluate soil type, texture, permeability, depth to limiting factors such as water table, bedrock, or soil with too fast or too slow permeability. A minimum amount (12-24 inches) of suitable natural soil is required to meet the minimum requirements of the Code.
- Sanitarian will determine the depth or above grade elevation of the sewage system necessary to treat wastewater and to prevent groundwater contamination. A 48 inch isolation to limiting factor is required.
- The Sanitarian will evaluate the slope and drainage patterns on the site to determine suitability.
- The Sanitarian will take measurements to surface water (wetlands, lakes, river/streams), property lines, water wells, and buildings to determine if minimum isolation distances in the Code can be met and if there is adequate space for an absorption field (initial and replacement) sized for the number of bedrooms in the proposed home.
- If your preferred sewage system location does not meet the Code requirements; you, your contractor, and the Sanitarian can discuss and evaluate alternate locations on the property if time allows.

# Water Supply (New or Replacement)

- Sanitarian uses the "Site Plan Layout" drawing you provide to determine if the site meets the requirements of the Code.
- The Sanitarian will take measurements to potential sources of contamination (septic tanks, absorption systems, surface water, sewage ejector pits, fuel tanks, privies, known ground water contamination sites) and other items on the property such as abandoned wells, property lines, and buildings to determine if minimum isolation distances in the Code can be met and if there is adequate space to install a well.
- The Sanitarian will evaluate the parcel for a potential hydraulic fracture if the area is known for low water yield
- The Sanitarian will determine if special well construction requirements are required.
- The Sanitarian will evaluate the existing well (if applicable) to determine if it shall be plugged by the licensed well driller. Abandoned wells that are in disrepair, do not meet Code construction or minimum isolation distances are a threat to ground water and are required by State Law to be properly plugged.

#### **Existing Sewage System Inspection**

- The applicant provides licensed septage hauler (septic pumper) to be present at the time of the inspection.
- The fixtures shall be turned on inside of the house to run water through the system.
- The sanitarian will observe the operating level of the tank prior to the tank being pumped.
- The septic tank will then be pumped out by a septage hauler. The septage hauler will provide information to determine the size, water tight-ness of the tank, and condition of the baffles.
- The existing sewage absorption system will be evaluated to determine location, size, depth to limiting factors such as water table, and any evidence of failure.
- Measurements will be taken to surface water, property lines, water wells, and buildings to determine if minimum isolation distances in the Code are met.
- The Sanitarian will provide a report to the applicant indicating whether or not continued use or increased use of the existing sewage system can be approved.
- A correction order will be issued if substantial deficiencies are observed.

#### **Existing Water Supply Inspection**

- The water well head, well cap, distribution system, and pressure tank will be inspected for compliance with code.
- Measurements will be taken to sources of contamination to determine if adequate isolation is provided.
- The well pump will be ran for approximately 10-15 minutes to flush the water distribution system.
- Water samples will be collected and sent to a laboratory for analysis for coliform bacteria, chemistry, and uranium.
  - ♦ Water sample results can take up to two weeks to be analyzed at the laboratory.
- Upon receipt of water sample results, the sanitarian will interpret the result and provide drinking water advisories and treatment recommendations if necessary.
- The sanitarian will provide a report to the applicant indicating whether or not continued use or increased use of the existing water supply can be approved.
- A correction order will be issued if the water is unsafe for drinking or substantial construction deficiencies are observed.

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Applicant Signature

303 Baraga Avenue L'Anse, MI 49946 906.524.6142 210 N. Moore Street Bessemer, MI 49911 906.667.0200 408 Copper Street Ontonagon MI 49953 906.884 4485

Date

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Health Department Use Only			-	11										
☐ Site Evaluation: \$	Φ.	·		#:	_									
☐ Sewage System Permit:			lacement □ Tan											
□ Well Construction Permit:		•	lacement   Hyo											
☐ Existing System Inspection:	\$ □ S	ewage sys	tem □ Water Su	ippiy 🗆 Both		-								
On-Site Sewage Progra	m & Water Si	apply P	rogram Req	uest for Ser	vice									
Reason for Site Evaluation:	Site Evaluation	n For:												
Obtain Well/Septic Construction Permits				□ Vacant Land (New Sewage System & Water Supply)										
			_	isting Septic	_	ice Existing								
☐ Real Estate Transaction/F	☐ Real Estate Transaction/Home Loan Evaluation				□ Evali	uate Existing	; Well							
☐ DHHS Evaluation for Fac	ility License		☐ Residential:	Current # Bedro	oms	Proposed	# Bedrooms							
☐ MDARD Evaluation For F	ood Facility Lice	ense	□ Commercial	: Sewage Flow	from Facil	lity (current) _	GPD							
				Proposed Flov	v from Fa	cility	GPD							
Applicant Information:	□ Owner	□С	ontractor	□ Buyer		Real Estate	Agent							
Name:				•										
Name: City, State & Zip														
Home Phone:														
Property Owner Information	on (if different	than app	olicant)											
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	:City, State & Zip													
Home Phone: Cell/Work: Email: Email: Property Information (For which this service request is intended)														
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Property Tax ID Number (Rec														
Property Address:				-			p:							
County:														
Acres: If less than					et):									
	Longitude													
Subdivision / Site Condo Name:			Assessor's Plat Name: Lot #											
Previous Property Owners Na	mes:													
Property Owner Authoriza	tion for a Repre	esentativ	e to Sign for I	Permits / App	licant Si	gnature								
I authorize	operty located at th Ith Code, applicab	ie address ile State la	to act as listed above. In ws, and the spec	my representati doing so, I agree ified requiremen	ive who me to install	nay sign for m I the system in permit.	y well and/or sept accordance with							
I certify that the information property and involved or affecte necessary to obtain information comply with the requirements o	ed structures to det required for this e	ermine its valuation,	suitability for d and to conduct	evelopment plar inspections of p	is indicate ermitted l	ed, to conduct ands and facil	such tests as may lities. I agree to							

**Complete Back Side of Request Form** 

Site Plan:																		
Detail all of the following proposed and features:	ng																	
• Property Lines																		
Roads																		
• Driveways																		
House and Out buildings																		
Septic tanks, Absorption Systems, Sewage																		
Ejector Pits in Basement (including neigh-																		
<ul> <li>bor's within fifty 50 feet of your lines)</li> <li>Wells (drilled, point, or crock wells) (including those within 50 feet of your property lines)</li> </ul>																		
<ul> <li>Surface water (lake, river, stream, wet</li> </ul>	land)																	
• Fuel Oil, Gasoline, Diesel, and/or Che	mical																	
Storage Tanks <u>Above or Below Grade</u> (including neighbor's within fifty 50 f your property lines)																		
Directions to Property:																		
Include name of public roads at closes	t																	
intersection and distance and direction		m																
intersection:																		
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Water Supply Proposal									ropo									
Well Contractor:Pump Installer:									aller:									
Well is to Serve:			Well	Pump			<u> </u>				Appl	licatic	n is to	o inst	a11:			
☐ Single Family Residence		Electric		-				Application is to install:  Septic Tank & Absorption System										
☐ Two Family Shared Well	☐ Hand Pump							☐ Septic Tank Only										
☐ Industrial/Irrigation/Geothermal	Existing Water Supply on Site							☐ Absorption System Only										
☐ Public Supply		Yes						☐ Vaulted Privy (outhouse with tank)										
(Type)	□ No							☐ Earthen Pit Privy (outhouse)										
Construction Method  ☐ Drilled	Type of Existing Well							Composting Toilet										
☐ Drilled ☐ Driven Point	<ul><li>□ Drilled</li><li>□ Driven Point</li></ul>							Garbage Disposal Proposed:										
☐ Repair/Deepening	☐ Driven Point ☐ Crock							☐Yes ☐No Basement Sewage Ejector Pit Proposed:										
☐ Hydraulic Fracture	☐ Surface Water Intake							□Yes □No										
Existing Sewage System Inspection	Que	stionn	aire															
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Approximately how old is the current	on-s	ite sew	age sy	stem?														
If home is vacant, how long has it bee Approximately how old is the current Does the house have a garbage dispos	al?			$\square$ Yes			$\square$ No	)										
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