

# WESTERN U.P. HEALTH DEPARTMENT

## POSITION VACANCY

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**Division:** Administrative Unit

**Posting Date:** April 10, 2024

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**Position:** Peer Recovery Coach

Position works with the Healthy Connections Program Director to promote and implement education and support programs in the community and in county jails for those with substance use disorder.

**Status:** Part-time, 3 days/week (22.5 hours/week), Non-Exempt

**Location:** Hancock office

**Qualifications:** Minimum of two years of continual abstinence from alcohol and other drugs; Peer Recovery Coach certification, or the ability to attain certification within six months of hire (required training and exam fee provided by WUPHD); experience with, and effective use of recovery tools, such as sponsor, support groups and counseling; ability to work independently to maintain personal boundaries and adhere to ethical guidelines; excellent written and verbal communication skills; ability to complete all applicable training in substance use disorder related issues and trauma-informed care. High school diploma; some college is desirable.

**Pay Grade:** Administrative A-7

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**INSTRUCTIONS TO INTERNAL APPLICANTS:** For more information about this opening, and to submit your letter of interest, contact Kate Beer, Health Officer/Administrator. Contact Human Resources to obtain a copy of the job description.

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EQUAL OPPORTUNITY EMPLOYER